



KSIDC/ CAB Tender /2023-24

24.09.2023

Vehicle Hiring Quotation

Kerala State Industrial Development Corporation Limited (KSIDC), having its Registered Office at Keston Road, Kowdiar, Trivandrum 695 003, invites Quotations for providing ONE White colour Innova Crysta 2021 or later model (preferably full option) on Contract basis for a period of 1 year

Terms and Conditions: -

1. Individual Owner / Travel agencies / Contractor shall provide One White colour Innova Crysta **2021 or later model**, preferably **full option**, in **excellent condition**, with **driver / without driver** for official use for a project being implemented by Kerala State Industrial Development Corporation Limited (KSIDC), with Project Office near Chackai, Thiruvananthapuram. The vehicle will be for the daily official use of the Project Head, who is a very senior Government official.
2. Insurance, Taxes, permits and any other statutory requirements, lubricants, tyres and maintenance of the vehicles in good condition and any other charges shall be the responsibility of the Individual Owner /Agency/ Contractor.
3. The vehicle provider should provide all the latest accessories as required.
4. In case the vehicle cannot be utilized due to maintenance / repairs, a suitable replacement vehicle of same type shall be provided on immediate basis. If for any reason the Agency/ Contractor is not in a position to provide substitute vehicle as demanded by KSIDC, then KSIDC will be free to engage vehicles from the open market and debit the expenditure on account of it on the claims payable to the Individual Owner /Agency/ Contractor. Any delay in arranging alternative vehicle will be penalized @ 5% of monthly fee if such delay per month exceed 3 hours.
5. Generally, the vehicle will be used across Kerala State, but if required it may be used for outstation duty also (outside Kerala).
6. The vehicle provided shall be at the disposal of KSIDC for the entire tenure of the agreement.
7. The Contract amount shall be inclusive of GST as applicable from time to time
8. No request of hike in approved rate will be entertained during the contract period
9. KSIDC shall deduct TDS at the rates applicable from time to time as per the Income Tax Act, 1961 from the monthly bill submitted by the Agency.
10. The vehicle should have a 'Government of Kerala' board in the front and at the rear.
11. The vehicle shall be parked at the location being specified by the Project Head.



12. The contract amount should be based on the Kilometres covered per month and if the total running kilometre in a month is less than the fixed limit, the remaining kilometres will be carried over to the next month in a block of three months.
13. KSIDC reserves the right to terminate the contract at any time without assigning any reason thereof. If the Individual Owner / Contractor/Agency wants to terminate the contract, they shall give one month's written notice to KSIDC.
14. Validity of the contract shall be for a period of 1 year from the date of issuance/ acceptance of Work Order.
15. The Individual Owner / Contractor /Agency should have a valid PAN and GST Registration (Copy to be submitted along with quote)
16. In case of breach of any terms and conditions mutually agreed upon, KSIDC will have the right to terminate the contract without assigning any reason thereof, and the agency shall make good the loss and shall also be penalized @5% of monthly rate.
17. Sealed Quotation shall be received at the registered office of KSIDC at Keston Road, Kowdiar, Thiruvananthapuram-695003 before 3.00 PM on 03.10.2023 and the quotations will be opened in the presence of bidders on, 04.10.2023 , 04:00 PM

The quotes should contain following details in the format given below:

- a. Make, model, vehicle No. and manufacturing year of the vehicle. Copy of RC book to be submitted. If ownership registration is not with the agency / contractor, then agreement with the owner needs to be submitted.
- b. The charges for 1500 km per month shall be quoted (Including GST)**
- c. Additional charges per additional kilometre and Driver bata for outstation trips.
- d. Details of Insurance policy and period covered. Copy of insurance policy to be submitted along with quote.
- e. Copy of pollution certificate to be produced.
- f. The price quoted shall be firm and final for the entire period of contract.
- g. PAN No. and GST Registration No. along with copies should be submitted

In case relevant documents sought are not submitted, the quotation will be disqualified. In case of non-compliance of the terms of contract, the contract shall be cancelled without any notice and penal action including blacklisting would be considered against the Contractor/ Agency.

In case of further clarifications please contact: 0471 -2318922



Form - Competitive quotation for Monthly Rate Contract for Hiring Vehicle

I Details of Agency/ Individual Owner / Contractor

Name & Address of Agency/Individual/ Contractor

Owner of the Agency

Email Address & Mobile No

PAN No

GST Registration No

II Details of the Vehicle

1 Make of Vehicle

Model of Vehicle

Manufacturing year of Vehicle

Ownership Details of Vehicle

Vehicle Registration No:

Details of Insurance policy & validity of Pollution test certificate

III Details of the Rate

Minimum charges for 1500 km per month

1. With Driver -
2. Without Driver -



Additional charges per additional kilometre above 1500 km-

Driver Bata for outstation trips-

Total Monthly Rate (including GST)

1. With Driver
2. Without Driver

Date:

Place:

Signature: