**Project Report – Essential components to be included**

* Details of existing operation of the company – certificate of incorporation, details of promoters, current activities of the company, financials of the company
* Details of the Project, the location and locational advantages, the promoters, their experience and the products proposed to be manufactured/ service proposed to be rendered.
* The manufacturing process, raw materials and consumables required for production, technical collaboration (if any), manpower requirement with details. (Details of services and other information in case of project is from Service Sector)
* List of Plant & Machinery and other equipment to be purchased and details of Suppliers. The technical know-how to be acquired, if any, and strategy for implementation of the project
* Various clearances required for the project with category as per PCB norms.

* Electrical Load (Connected load in KW or KVA), Water requirement (Kilolitres/ day or Million litres/day), Generator provision as standby, etc.
* Effluents/ emissions and measures to control Pollution.
* Market scenario - Details such as present demand for the product/ service in the country and in the State, present supply position, existing units and their status, superiority of the new product/ service (if any), proposed market share, demand supply gap, etc including selling arrangements
* Project Cost estimate (with detailed write up on land, site development, building & other civil works, plant & machinery, Utilities, Misc. fixed assets, deposits, contingency, preliminary expenses, preoperative expenses, and margin money for working capital).
* Means of financing the project - The capital structure proposed - Promoter’s contribution (Equity & Unsecured loans envisaged) and debt proposed to be availed.

* Basis of income and various assumptions underlying the estimate of expenditure. the Annual production capacity, capacity utilization, man hours employed, turnover, consumption and price of various raw materials per tonne of product, consumption of utilities per tonne of product, direct costs, factory, administrative & other indirect overheads, etc.
* Projected profitability for 10 years, cash flow & balance sheet