

**KSIDC**

**Chief Minister’s Special Assistance Schemes**

Entrepreneurs interested in availing the scheme may kindly fill in the datasheet

Name of Chief Promoter:

Enterprise Name:

Designation:

Registered Enterprise Address:

Date of Birth:

Gender:

Mobile: E-mail:

Line of Activity:

Constitution : Proprietorship / Partnership / Company / LLP / Others, please specify

Sector / Industry:

Nature of unit:

Udyam Registration Number:

PAN Number: GST Number: TAN Number:

Already functioning: Yes / No

If yes, Number of years since operational:

Whether belongs to SC / ST category: Yes / No

Whether a NRI Entrepreneur (including NRK returnees): Yes / No

Whether majority of promoters (based on % of ownership) are women: Yes / No

Whether majority of promoters (based on % of ownership) belong to SC/ST category: Yes / No

Whether majority of promoters (based on % of ownership) are of age 18-50: Yes / No

Quantum of Assistance sought: Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ Lakh

Period of Repayment sought: 5 years

Moratorium Required: 12 months

Details of all the Promoters / Directors / Partners etc.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name  | Date of Birth | Age | Whether belongs to SC / ST category | Whether a NRI Entrepreneur | Whether women entrepreneur | Shareholding in Percentage | Address | PAN Number |
|  |  | Automated | Yes / No | Yes / No | Yes / No |  |  |  |
| < Please add, as required> |

\* *Age relaxation to be provided only in cases wherein the Promoters holding 51% (cumulatively) belong to any one or all of the relaxation categories*

Details of any other financial assistance / liabilities availed and its status:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BankName | Loan Type | Amount Availed | Amount Remaining to be paid | Details os security provided | Status of loan account |
|  |  |  |  |  | Standard / NPA (dropdown) |
| <<Option for further additions>> |

Details of operational bank accounts of applicants

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the bank | Branch | Type of account | Account No. |
| Option to Add |  |  |  |

Existing Financial Position

In Rs. Lakh

|  |
| --- |
| Financial Performance |
| Particular | Latest FY 1 | Pre. FY 2 | Pre. FY 3 | Pre. FY 4 | Pre. FY 5 |
| Total Income |  |  |  |  |  |
| Cash Profit |  |  |  |  |  |
| Net Profit |  |  |  |  |  |
| Financial Position |
| Particular | Latest FY 1 | Pre. FY 2 | Pre. FY 3 | Pre. FY 4 | Pre. FY 5 |
| Share Capital (Company) / Capital account (Partnership) |  |  |  |  |  |
| Reserves & Surplus (Company) / Capital account (Partnership) |  |  |  |  |  |
| Unsecured Loans, if any |  |  |  |  |  |

Security Offered for the loan

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Landed properties

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Location (District, Taluk, Village & Re.Sy. No.) | Extent (in ….) | Titleholder | Freehold/ leasehold | Nature | Cost of land incl. registration |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

***All land documents as specified in item no. 10 of list of enclosures given below needs to be furnished***1. Buildings

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Location (District, Panchayath/ Municipality) | Plinth Area (in sq.ft.) | Titleholder | Freehold/ leasehold | Nature | Value |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Other fixed assets

|  |  |
| --- | --- |
| Value of fixed assets other than land and buildings, as on 31.03.2021 (Audited or certified by Chartered Accountant) |  |

***List of plant and machinery as per Annexure 3 to be furnished*** 1. Details of Guarantors/ Co-Obligants[[1]](#footnote-1)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name  | Address | Occupation | Solvency/ Net worth | Relationship with co./ promoter |
|  |  |  |  |  |
|  |  |  |  |  |

***KSIDC will conduct the valuation of the above assets offered as security through our empanelled valuers through transparent bidding process and the cost of such valuation shall be borne by the applicant.***  |

Documents to be attached:

1. Project Report
2. Bio Data of all the Promoters / Shareholders / Directors / Partners including photograph
3. PAN Card of Promoters / Shareholders / Directors / Partners
4. PAN Card of Company
5. [IT Return (applicable for IT assessee)](https://kfc.org/cmedp-documents)
6. Udyam Registration
7. GSTN
8. Audited / Provisional Financials for immediately preceeding five years
9. Document regarding Company / Firm / Entity incorporation
10. Undertaking that the applicant and / or any of the Promoters / Shareholders / Directors / Partners are not Government Employees functioning in permanent cadre
11. Memorandum of Assocation & Articles of Association in case of Company Company / Partnership Deed in case of Partnership Firm.
12. Security Documents:
13. - Details of each property (Primary as well as collateral) offered as security for the proposed loan, in this format:--.  ……………….Ares …………… Sq Mtr/cents  of land (equivalent to ……………. cents) comprised in Re.Sy. No……………… and …… Ares (equivalent to ……….. cents) ……………… of ………. Village, …………… Taluk,  ………………. District, owned and possessed by ………………..., as per Doc. No…………..of ……SRO.
14. Copy of title deeds of the land offered as security.
15. Copy of prior title deeds / related documents pertaining to the land for a period of 30 years.
16. Encumbrance certificate issued by the concerned Sub Registry Office for a period of 30 years up to date.
17. Possession and Non - attachment certificate.
18. Site plan of the land showing survey nos., extent, side measurements, details of property in boundaries, pathway etc. duly certified by Revenue authority.
19. Land Tax receipt issued by Village Office evidencing payment of land tax for the current year.
20. Thandapper Account / Adangal Extract issued by the Village Officer concerned.
21. Location sketch.
22. Details of buildings in the aforesaid plots (including floors, total sq.ft., floorwise sq.ft. etc.)

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**Annexure 1**

|  |
| --- |
| **KERALA STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD****ENTREPRENEUR DATA SHEET****(INDIVIDUAL)** (Photograph ) |
|  | Name and address | : |  |
| 1.1 | Telephone Nos: |  |  |
|  |  Office | : |  |
|  |  Residence | : |  |
| 1.2 | Telex | : |  |
| 1.3 | E- Mail | : |  |
| 1.4 | Fax | : |  |
|  | Date of Birth | : |  |
|  | Educational Qualifications | : |  |
|  | Professional/Business experience | : |  |
|  | Details of present activities | : |  |
|  | Details of performance of Companies/firms, if any, the entrepreneur is owing /managing (please attach balance sheets of the last three years) | : |  |
| 6.1 | Extent of funds invested by the entrepreneur in these Companies/Firms. | : |  |
|  | Details of liabilities, if any, of the entrepreneur with financing institutions. | : |  |
|  | Details of personal guarantees, if any, issued to financial institutions on behalf of others. | : |  |
|  | If an Income Tax / Wealth Tax Assessee, details as per the latest Assessment Order / Return. | : |  |
|  | Aadhaar Number(copy to be enclosed) |  |  |
|  | Pan Card No(copy to be enclosed) | : |  |
|  | Passport No(copy to be enclosed) |  |  |
|  | Voters ID/ other address proof(copy to be enclosed) |  |  |
|  | Bank account details |
| Name of the Bank | : |  |
| Account No: | : |  |
| Branch name  | : |  |
| IFSC  |  |  |
| Branch address | : |  |
| Date: **SIGNATURE OF ENTREPRENEIUR** |

|  |
| --- |
| **KERALA STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD****KYC OF CO-OBLIGANT** (Photograph ) |
|  | Full Name  | : |  |
|  | S/D/W of | : |  |
| 2.1 | Telephone No. |  |  |
| 2.2 | Mobile no. | : |  |
|  | E- Mail |  |  |
|  | Present Address | : |  |
|  | Permanent Address |  |  |
|  | Date of Birth |  |  |
|  | Aadhaar Number (copy to be enclosed) |  |  |
|  | Pan Card No(copy to be enclosed) | : |  |
|  | ID proof Passport / Voters ID/ Bank Pass Book (copy to be enclosed) |  |  |
|  | Details of security offered |
| Extent of land | : |  |
| Survey No | : |  |
| Desom/ Village/ Taluk/ District | : |  |
| Document No | : |  |
| Sub Registry | : |  |
| Current Market value of land | : |  |
| Plinth area of any building in the above land | : |  |
| Date of construction | : |  |
| Current Market value of the building | :: |  |
| Date: **SIGNATURE OF CO-OBLIGANT** |

**Annexure 2**

**AFFIDAVIT FILED BEFORE THE MANAGING DIRECTOR, KERALA STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. KOWDIAR THIRUVANANTHAPURAM - 695 003.**

*((To be signed before a Notary Public on Stamp Paper of Rs. 200/-)*

1. I…………………………………………, aged----------years, son of Shri ……………………………………. permanently residing at………………..( House No & Name), ……………(place) of ……………post office, falling in ………… village of …………………taluk and within the jurisdiction of ……………. Police Station , and presently residing at (………………………………) / (------------ (House No & Name), ------------------( Place),…………….P.O,) do hereby make oath and affirm as follows:
2. I am the Proprietor/Partner/Director/Promoter of -------------------- ( Name of industrial concern ) , which is setting up /proposes to set up a project for-------------------------------.
3. In case of Kerala State Industrial Development Corporation Ltd. sanctioning a term loan/bridge loan/short term loan ) of Rs…….………. (Rupees …………………………………………. Only) , for & on behalf ……..……………………… ( Name of industrial concern ) and I agree to stand guarantee for the due repayment of the said loan.
4. I own and possess the following fixed assets in my name, ( other than the land and other assets proposed to be used for the implementation of the project and offered as primary security for the loan ), free from encumbrances, attachments or charges of any kind.

a) Landed Property

|  |  |  |
| --- | --- | --- |
|  | Extent |  |
|  | Survey No |  |
|  | Desom |  |
|  | Village |  |
|  | Taluk |  |
|  | District |  |
|  | Document No |  |
|  | Sub Registry |  |
|  | Current Market value of land |  |
|  | Plinth area of any building in the above land |  |
|  | Date of construction |  |
|  | Current Market value of the building |  |

 b. Flats/Shopping complex

|  |  |  |
| --- | --- | --- |
|  | Flat No |  |
|  | Name of building |  |
|  | Street |  |
|  | Name of Place |  |
|  | Town/City |  |
|  | Market value |  |

1. I do not own or possess any land in excess of ceiling limit as prescribed by the Kerala Land Reforms Act as on 1.1.1970 and at any time thereafter.
2. I own and possess the following assets also:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Items | Details | Approximatevalue ( current) |
|  | Rights on other Buildings /Constructions |  |  |
|  | Jewellery & Bullions |  |  |
|  | Vehicles (with details of Registration No & make) |  |  |
|  | Furniture |  |  |
|  | Investment in Shares ( Public Issues) /others |  |  |
|  | Bank/other deposits |  |  |
|  | Any other items |  |  |

1. I am associated as Proprietor/Partner/Director/Shareholder (over 2% of the total Shares) of the concerns whose details are given below:

|  |  |  |
| --- | --- | --- |
|  | Name & Address | Nature & Extent of Interest |
|  |  |  |
|  |  |  |
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|  |  |  |
|  |  |  |

1. During the last 5 years, ,the following Firms/Companies in which I am interested have had transactions with the following banks/financial institutions:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name of company/Unit | Name of Bank/Financial Institution | Nature of Transaction/Account | Amount availed |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
|  | Name of company/Unit | Overdue to Bank/FI | Repayment Schedule | Details of assets mortgauged/hypothecated |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

1. My current personal liability is as given below

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Amount | Details of Promoters property hypothecated /mortgauged |
|  | Borrowings from Friends & Relatives |  |  |
|  | Personal Guarantee executed for loans taken by the following persons/firms |  |  |
|  |  1 |  |  |
|  |  2 |  |  |
|  |  3 |  |  |
|  |  4 |  |  |
|  | Any other liability |  |  |

1. I do not own or possess any other fixed assets and I do not have any liabilities other than that mentioned above
2. No other Bank has got any charge on any account or over my property
3. No coercive action for recovery of dues has been initiated against me or the concerns in which I have interest by banks/financial institutions
4. Neither I nor my spouse nor any of my parents or children or brothers have ever been or is the proprietor or partner of any firm or a shareholder holding more than 5% of the shares in or a Director of a Limited Company to which KSIDC have given financial assistance other than the following concerns:

|  |  |  |
| --- | --- | --- |
|  | Name of Firm | Nature of Interest |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. I have not been charged for any economic or criminal offences. (Where a case has been filed against the signatory or where the signatory has been convicted of any offences, details to be given)
2. I am an Indian Citizen and my Passport No. is …………………… and issued by …………………………………………………………Passport Authority. (Attach a photocopy of the passport duly attested by a Gazetted Officer)
3. I am/I am not an income tax assessee - my permanent income tax number is……………. (Attach a photocopy of the PAN card duly attested by a Gazetted Officer)
4. I am/I am not a wealth tax assessee. My wealth tax assessment number is …………….… with income tax office …………….….………
5. I have not suppressed any material facts in this Affidavit.
6. All the above facts are true and correct.

 (Name)

(Signature)

Literate deponent personally known to me has solemnly affirmed and signed before me on this the ………………………………………. day of ……………………………. at my Office at ……………………………..

(Name and Signature of Notary)

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**Annexure 3**

**List of Fixed Assets of the unit other than Land & Building**

*(To be certified by the CA)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Particulars**  | **Quantity** | **Manufacturer** | **Make and Model** | **Net Block Value as on 31.03.2021 (Rs. lakhs)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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1. [↑](#footnote-ref-1)