

KSIDC/ CAB Tender /20-21/1

30/12/2020

### Vehicle Hiring Quotation

Kerala State Industrial Development Corporation Limited (KSIDC), having its Registered Office at Keston Road, Kowdiar, Trivandrum 695 003, invites Quotations for providing ONE white colour Innova Crysta (**Self Drive – Driver not required**) not older than 15 months (preferably full option) on Contract basis for a period of 1 year

#### Terms and Conditions: -

1. Individual Owner / Travel agencies / Contractor shall provide One white colour Innova Crysta – on **Self Drive basis ( driver not required)**, not older than **maximum 15 months**, preferably **full option**, in **excellent condition** for official use of Kerala State Industrial Development Corporation Limited (KSIDC) at its registered office at Keston Road, Kowdiar, Trivandrum 695 003.
2. Insurance, Taxes and any other statutory requirements, lubricants, tyres and maintenance of the vehicles in good condition and any other charges shall be the responsibility of the Individual Owner /Agency/ Contractor.
3. In case the vehicles cannot be utilized due to maintenance / repairs, a suitable replacement vehicle of same type shall be provided without any loss of time. If for any reason the Agency/ Contractor is not in a position to provide substitute vehicles as demanded by KSIDC, then KSIDC will be free to engage vehicles from the open market and debit the expenditure on account of it on the claims payable to the Individual Owner /Agency/ Contractor. Any delay in arranging alternative vehicle will be penalized @ 5% of monthly fee if such delay per month exceed 3 hours.
4. If on 2 occasions there is a failure to supply alternate vehicles promptly, the contract will be cancelled immediately.
5. Generally, the vehicles will be used across Kerala State but if required it may be used for outstation duty also (outside Kerala).
6. The vehicles provided shall be at the disposal of KSIDC for the entire tenure of the agreement.
7. The Contract amount shall be inclusive of GST as applicable from time to time
8. No request of hike in approved rate will be entertained during the contract period

9. KSIDC shall deduct TDS at the rates applicable from time to time as per the Income Tax Act, 1961 from the monthly bill submitted by the Agency.
10. KSIDC name-board will be fixed on the vehicle
11. The vehicles shall be parked inside the premises of KSIDC when not in use.
12. The contract amount should be based on the Kilometres covered per month and if the total running kilometre in a month is less than the fixed limit, the remaining kilometres will be carried over to the next month in a block of three months
13. KSIDC reserves the right to terminate the contract at any time without assigning any reason thereof. If the Individual Owner / Contractor/Agency wants to terminate the contract, they shall give one month's notice to KSIDC.
14. Validity of the agreement will be for 1 year from the date of signing the agreement.
15. The Individual Owner / Contractor /Agency should have a valid PAN and GST Registration (Copy to be submitted along with quote)
16. In case of breach of any terms and conditions mutually agreed upon, KSIDC will have the right to terminate the contract without assigning any reason thereof, and the agency shall make good the loss and shall also be penalized @5% of monthly rate.
17. Sealed Quotation shall be received at the registered office of the company before 5 PM on 06.01.2021

**The quotes should contain following details in the format given below:**

- a) Make, model, vehicle No. and manufacturing year of the vehicle. Copy of RC book to be submitted. If ownership registration is not with the agency / contractor, then agreement with the owner needs to be submitted.
- b) Minimum charges for 2000 km per month (with GST)
- c) Additional charges per additional kilometre
- d) Details of Insurance policy and period covered. Copy of insurance policy to be submitted along with quote
- e) Copy of pollution certificate to be produced.
- f) The price quoted shall be firm and final for the entire period of contract.
- g) PAN No. and GST Registration No. along with copies should be submitted

**In case relevant documents sought are not submitted, the quotation will be disqualified.**

In case of further clarifications please contact: 0471 -2318922

**Form - Competitive quotation for Monthly Rate Contract for Hiring Vehicle**

<b>Details of Agency/ Individual Owner / Contractor</b>	
	Name & Address of Agency/Individual/ Contractor
	Owner of the Agency
	Email Address
	Mobile No
	PAN No
	GST Registration No
<b>II</b>	<b>Details of the Vehicle</b>
1	Make of Vehicle
	Model of Vehicle
	Manufacturing year of Vehicle
	Ownership Details of Vehicle
	Vehicle Registration No:
	Details of Insurance policy & validity of Pollution test certificate
<b>III</b>	<b>Details of the Rate</b>
	Minimum charges for 2000 km per month
	Additional charges per additional kilometre above 2000 km
	Total Monthly Rate (including GST)

Date:

Place:

Signature:

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