

Selection of Consultant for Preparation of a DPR for 2nd phase of development of Life Sciences Park & conducting market assessment study and for developing a marketing strategy for Bio 360 Life Sciences Park



Kerala State Industrial Development Corporation Limited

**NOTICE INVITING BIDS THROUGH E-TENDER FOR ENGAGING A CONSULTANT
FOR PREPARATION OF A DETAILED PROJECT REPORT FOR 2ND PHASE OF
DEVELOPMENT OF LIFE SCIENCES PARK & CONDUCTING MARKET
ASSESSMENT STUDY AND FOR DEVELOPING A MARKETING STRATEGY FOR
THE BIO 360 LIFE SCIENCES PARK IN THIRUVANANTHAPURAM, KERALA**

e-tender Portal : <https://etenders.kerala.gov.in>

REQUEST FOR PROPOSAL

DECEMBER 2019

**Kerala State Industrial Development Corporation Limited
Keston Road, Kowdiar, Thiruvananthapuram – 695003, Kerala
Ph: +91 471 2318922, Fax: +91 471 2315893**

Selection of Consultant for Preparation of a DPR for 2nd phase of development of Life Sciences Park & conducting market assessment study and for developing a marketing strategy for Bio 360 Life Sciences Park

DISCLAIMER

- This RFP is not an agreement and is neither an offer nor invitation by Client (KSIDC) to the prospective applicant (Bidder) or any other person. The purpose of this RFP is to provide interested applicants with information that may be useful in the formulation of proposal pursuant to this RFP. The information is not intended to be exhaustive. Bidders are required to make their own inquiries and satisfy themselves regarding the completeness and reliability of the information and not to rely solely on the information in this document.
- Neither KSIDC nor its employees, Consultants, advisors or agencies make any representation or warranty as to the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP. Each prospective applicant should conduct its own investigations and analysis and check the accuracy, adequacy, correctness, completeness or reliability of the information in this RFP document and obtain independent advice from appropriate source before submission of the proposal against this RFP.
- KSIDC may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.
- Neither KSIDC nor their employees, Consultants, advisors or agencies will have any liability to any prospective bidder or any other person under the law of contract, for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP document.
- KSIDC reserves the right to reject any or all of the proposals submitted in response to this RFP document at any stage without assigning any reason whatsoever. KSIDC also reserves the right to hold, withdraw or cancel the process at any stage under intimation to the applicants who submit the proposal against this RFP.
- KSIDC reserves the right to modify or amend or add to any or all of the provisions of this RFP document or cancel the present invitation and call for fresh invitations.
- Neither KSIDC nor its employees, Consultants, advisors or agencies will have any liability in case of non-receipt of any correspondence from them to the applicants due to postal delays.
- The applicable laws for the purpose are the laws of INDIA. Courts of Kerala will have the jurisdiction concerning or arising out of this RFP document.
- The applicants are expected to know the relevant rules and regulations of the respective local authorities concerning the site, master plan and the construction works.

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DEFINITIONS

- **Application/Bid** shall mean the response to this RFP with all documents as specified.
- **Applicant(s)/Bidder(s)** shall mean all Companies/Firms who respond against this RFP.
- **Allottable Land** means the land proposed for allotment in Phase-II area of the Park, as well as the allottable land/space in the Medical Devices Park (MedSpark) and the Innovation cum Incubation Centre (Innovation Tower), for which 9 acres and 4.25 acres, respectively, are earmarked in the Phase-I area of the Park.
- **Bid Evaluation Committee (BEC)** shall mean a team of Technical/Financial/Legal or any other experts constituted by KSIDC for evaluation of documents /presentations submitted by the applicants in response to the RFP.
- **Client** shall mean KSIDC, its authorized agencies and assignees.
- **Consultant** shall have the same meaning as successful bidder and with whom the contract agreement would be signed.
- **Contract Agreement** shall mean the agreement to be signed between the Consultant and KSIDC for the execution of the project.
- **KSIDC** shall mean Kerala State Industrial Development Corporation Ltd, a Public Sector Undertaking of the Government of Kerala (GoK), represented by its Managing Director which expression unless it be repugnant to the context or meaning thereof, deemed to mean and include its successors and assignees.
- **LOA (Letter of Award)** shall mean the letter issued by KSIDC to the successful bidder inviting him to sign the contract agreement.
- **Park** means the Bio 360 Life Sciences Park in Thiruvananthapuram.
- **Phase-I** means the first phase of Bio360 Life Sciences Park, spread over an area of around 75 acres, where development is currently under progress, and where close to 15 acres is remaining for allotment.
- **Phase-II** means the second phase of Bio360 Life Sciences Park, over an envisaged total area of around 130 acres, in which around 86 acres of undeveloped land is currently under possession of KSIDC, and the remaining is under acquisition.
- **Site** shall mean the place where the Bio 360 Life Sciences Park is located, for which the services as mentioned under the scope of work for the project are to be carried out.

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NOTICE INVITING BIDS THROUGH E-TENDER

Bids are invited through electronic tendering system from reputed consultants for preparation of Detailed Project Report for Development & Marketing of Bio 360 Life Sciences Park at Life Sciences Park, Thiruvananthapuram as per the details given below:

Sl. No.	Name of Assignment	Estimated Cost (Rs.)	EMD (Rs.)	Tender Cost (Non-Refundable) (Rs.)	Time of completion of assignment
1	DPR for Development & Marketing of Bio360 Life Sciences Park	15,00,000/-	25,000/-	2,500/ + GST	45 days

Bids shall be in 2 bid format – Technical Bid and Financial Bid. The RFP document is available in e-tender portal of Government of Kerala (**etenders.kerala.gov.in**). The technical bid and financial bid shall be uploaded separately. RFP can be accessed through the e-tender website on payment of a non-refundable tender fee of Rs. 2500/- plus GST@ 18%. The Earnest Money Deposit (EMD), as specified for the assignment, shall also be remitted online, through the e-tender website.

The bids can be submitted through online up to 14.01.2020 at 3.00 PM. The technical bids will be opened on 16.01.2020 and date of opening of financial bid will be intimated to the eligible bidders. The bids will be opened at Kerala State Industrial Development Corporation Ltd (KSIDC), Keston Road, Kowdiar, Trivandrum, Kerala - 695003, in the presence of the tenderers or their representatives who may wish to be present. The Financial bid of bidders who fulfil the conditions in technical bid shall only be opened.

The bidders will have to deposit an amount of Rs. 25,000/- at the time of submission of bid as Earnest Money Deposit (EMD). KSIDC is not liable to pay any interest on the EMD. The Earnest Money Deposit of the unsuccessful tenderers will be refunded without any interest soon after the execution of agreement by the successful tenderer, or after the expiry of the validity period of the tender. The successful tenderer to whom the contract is awarded will have to deposit as initial security deposit, a further sum to make up 5% of the value of the accepted tender including the Earnest Money. However, the total security Deposit, including the EMD, is pegged at Rs. 50,000/- (Rupees Fifty Thousand Only). The security deposit will have to be made within 14 days from the date of acceptance of tender, failing which KSIDC at his discretion may revoke the letter of acceptance and forfeit the earnest money deposit furnished along with the tender. The said amount will be kept as Performance Guarantee and the amount without any interest shall be refunded after successful completion of the assignment.

KSIDC reserves the right to accept or reject any or all tenders in part or full without assigning any reason thereof.

(Sd/-)
Managing Director

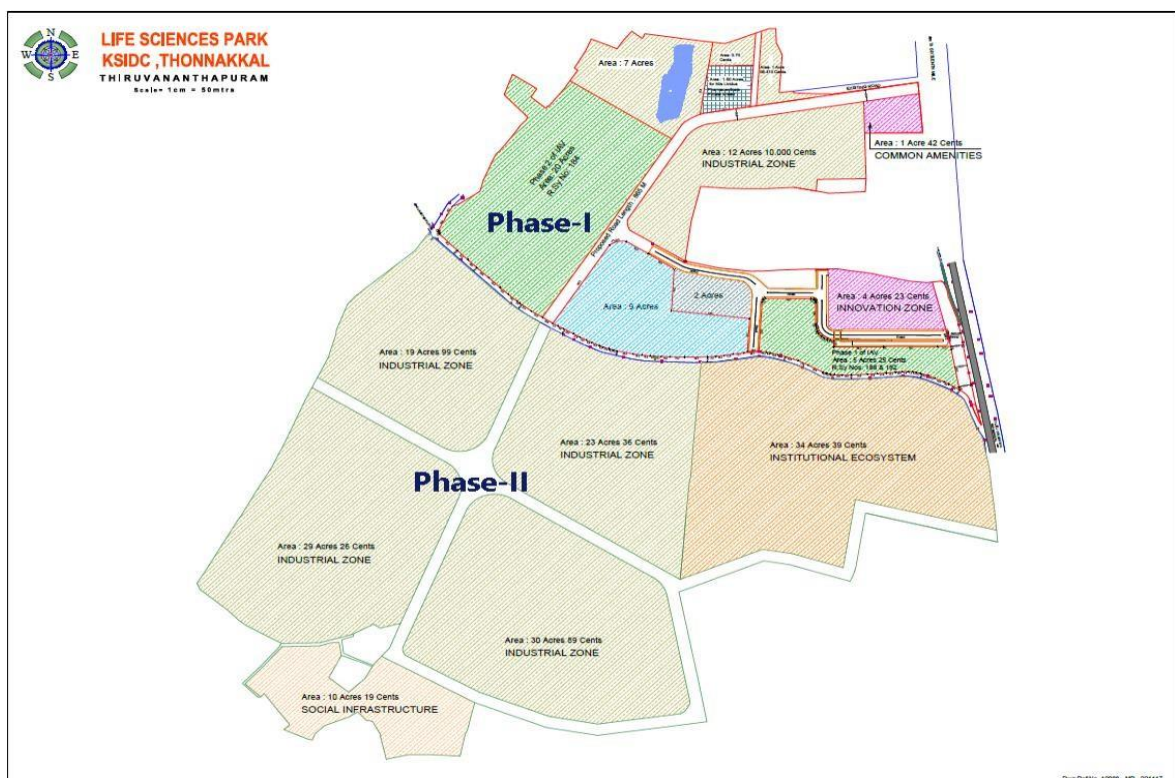
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1. INTRODUCTION & BACKGROUND

Kerala State Industrial Development Corporation Limited (KSIDC) is the premier agency of the Government of Kerala for developing and promoting industrial and infrastructure projects in the State of Kerala. Besides attracting domestic and foreign investments to the State, KSIDC plays an important role in stimulating, financing and facilitating the development of medium and large scale industries in the State.

KSIDC is establishing a state-of-the-art Life Sciences Park, viz., **Bio 360 Life Sciences Park**, at Thiruvananthapuram, the capital of Kerala. This Park has been conceived as a geographic cluster of industries and R&D institutions in the fields of Biotechnology, Biomedical Devices, Pharmaceuticals and other domains of Life Sciences. The Park is being established in two phases in around 206 acres of land, and is located on the side on NH66 at Veiloor Village, near Kazhakuttom – one of the fast emerging economic regions in Thiruvananthapuram.

Site Layout of the Bio 360 Life Sciences Park



The Life Sciences Park will provide common infrastructure, equipment/ facilities and incubation support for start-up companies, and built-up space for R&D and manufacturing activities for ventures in the Sector. Developed land with all infrastructure including power connection, water supply, drainage and common effluent treatment facilities, etc. will also be available in the Park to companies interested to establish their manufacturing units in the Life Sciences/Biotechnology sector.

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1.1 Current Status of Development

Phase-I of the Bio 360 Life Sciences Park is currently being developed in 75 acres of land, of which around 42 acres has been allotted/ earmarked for allotment. An extent of around 15 acres is the balance land available for allotment in Phase-I of the Park. Phase-II is conceived in around 130 acres, of which around 86 acres has currently been acquired by KSIDC; acquisition proceedings for the remaining land in Phase-II is going on. Project development activities are in progress in the Phase-I area alone, where the basic infrastructure development has already been created. Dedicated power cable for supply of 6 MVA of power to the Life Sciences Park has been drawn from the Pothencode Substation. Water connectivity up to the premises of the Life Sciences Park (Phase-I) has been established through Kerala Water Authority (KWA), for supply of 1MLD water from the 9MLD dedicated pipeline for Technocity project. Works in connection with extension of internal roads, water & power distribution network within the Phase-I area of the Park are currently in progress, and are expected to be completed by 31st March 2020.

2. INVITATION FOR BIDDING

- 2.1 KSIDC intends to select a Consultant through a transparent, competitive bidding process and invites Technical and Financial Bids from reputed Consultants in accordance with this “Request for Proposal (RFP)” to prepare a Detailed Project Report for 2nd phase of development of Life Sciences Park and conducting market assessment for marketing the Bio 360 Life Sciences Park.
- 2.2 The Bidders will have to submit their Technical Bid and Financial Bid in the prescribed formats as per this RFP, online through the e-tender website. Cost of preparation of bids and related expenses has to be borne by the Bidder. The bidders also will not be eligible for reimbursement of any travel expenses for attending meetings, for making presentation or any other purposes. Bids not in the format as prescribed in this RFP document and not accompanied by EMD will be summarily rejected.
- 2.3 The Bidder shall furnish an Earnest Money Deposit (EMD) of Rs. 25,000/- (Rupees Twenty Five Thousand Only) online through the e-tender website.
- 2.4 One hardcopy of the Technical Bid in the prescribed format, which is submitted through the e-tender portal, shall be posted/couriered to “Managing Director, Kerala State Industrial Development Corporation Limited (KSIDC), Keston Road, Kowdiar, Thiruvananthapuram – 695003, Kerala, Ph: +91 471 2318922”.
- 2.5 An Agreement will be executed with the successful bidder to proceed with the engagement as Consultant.

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- 2.6 The Bidders shall be deemed to have conducted a due diligence exercise and satisfied themselves with respect to all aspects of the project, including site visit, when they submit the bids. Interested parties shall visit and inspect the site at their own expense.
- 2.7 Correspondence in response to this RFP as well as related queries must be addressed to “Managing Director, Kerala State Industrial Development Corporation Limited (KSIDC), Keston Road, Kowdiar, Thiruvananthapuram – 695003, Kerala, Ph: +91 471 2318922, Email: md@ksidcmail.org”

3. TERMS OF REFERENCE & SCOPE OF WORK

The Terms of Reference/ Scope of Work will be as follows;

Develop Detailed Project Report for Phase-II of the Bio 360 Life Sciences Park, clearly establishing the viability of projects proposed, and evaluating capital efficient strategic approaches for Park development and marketing, and suggest way forward:

- 3.1.1 Establishing viability of 2nd phase of development of Park : Consultant shall establish the viability of the Bio360 Lifesciences Park considering current biotech industry landscape, evolving opportunity in India across industry sub-segments and incremental investment needed.
- 3.1.2 Industry landscape and opportunity across sub-segments – Consultant will assess current landscape across sub-segments in biotechnology and implications for industry investment appetite in the near to mid-term horizon. Consultant will review evolving commercial opportunity, regulatory momentum and assess implications for near term industry outlook and industry investment momentum.
- 3.1.3 Infrastructure availability in India and competitive implications for Kerala – Consultant will review current state of infrastructure availability and major biotech infrastructure projects in the country. Based on current industry depth, planned infrastructure projects and other determinants of state competitiveness, Consultant will assess implications for competitive positioning of Kerala state and Park development. This will also include the minimum level of common infrastructure needed to be created for Bio 360 Life Sciences Park to be competitive and relevant for intended industry use.
- 3.1.4 Incremental investment needed and implications for project viability - For Phase Phase II, Consultant will assess overall financial viability and socio-economic merit of the project based on minimum infrastructure creation identified as needed for competitive positioning, facilities already proposed in Phase-II, latest cost inputs, realizable pricing based on current

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benchmarks and competitiveness considerations et al. The consultant shall also assess the financial & market feasibility of establishing an Innovation cum Incubation Tower envisaged in Phase-1 with appropriate development model.

- 3.1.5 Evaluating capital efficient strategic approaches for Park development: Based on a thorough market assessment and overall opportunity analysis based on SWOT assessment, Consultant will assess optimal approach for Park development in a capital efficient manner.
- 3.1.6 Evolve the right marketing strategy for the entire Park (Phase I & II), including identification of prospective companies/firms/ investors, liaising with them, etc, with the ultimate objective of persuading them to set up facilities in the Park.
- 3.1.7 Among other possibilities, Consultant will consider potential for public-private partnerships and possibility of involving an anchor development partner/ co-developer. If partnerships are suggested as part of way forward, Consultant will highlight indicative partners who could be considered/explored, as also provide draft bid documents, concession agreements, etc, for the same.
- 3.1.8 Summarize findings and recommendations in a Detailed Project Report (DPR): Based on the above review, Consultant will prepare a Detailed Project Report with financial analyses for Phase-II of the Bio360 Life Sciences Park reflective of current landscape, viability considerations and way forward recommendations.

4. DELIVERABLES

The deliverables of the assignment shall fully cover the Scope of Work as detailed above, and shall particularly include:

- 4.1 **Inception Report** - clearly outlining the conceptual framework planned for undertaking the assignment, work plan, time lines, etc.
- 4.2 **Interim Project Report** - clearly stating the aims & objectives, activities planned, progress of activities undertaken thus far, pending tasks, etc.
- 4.3 **Draft Detailed Project Report (DPR)** - with detailed financial analyses of the various facilities proposed in Phase-I & Phase-II of the Bio360 Life Sciences Park, as per Part-I of the Scope of Work, for review and approval of KSIDC.
- 4.4 **Final DPR** - Ten hardbound copies of the Final DPR, along with the soft copy, shall be submitted.

Note: Clause 4 Deliverables shall be read in conjunction with clause 3 Scope of Work.

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5. DIRECTIVES TO BIDDERS FOR SUBMISSION OF RFP

5.1 Pre-Bid Meeting:

In order to clarify any queries and discuss the issues with respect to the Project, a pre-bid meeting shall be held with the bidders as per the schedule given below, at Kerala State Industrial Development Corporation Ltd (KSIDC), Keston Road, Kowdiar, Thiruvananthapuram-695003.

5.2 Enquiries Concerning the RFP

All enquiries should be submitted on the following address in writing, by letter or e-mail or facsimile transmission:

Managing Director, Kerala State Industrial Development Corporation Limited (KSIDC), Keston Road, Kowdiar, Thiruvananthapuram – 695003, Kerala
Ph: +91 471 2318922, Fax: +91 471 2315893, [Email: enquiry@ksidcmail.org](mailto:enquiry@ksidcmail.org)

Note: All communication from KSIDC will be through email only. Any corrigendum/addendum /clarification to the RFP will be published in the e-tender website and notified in the website of KSIDC (www.ksidc.org).

5.3 Validity of Bid

Each bid shall indicate that it will remain valid for a period not less than 180 days from the due date of the submission of the bid (Bid due date). KSIDC reserves the right to reject any bid, which does not meet this bid validity requirement.

5.4 Tentative Schedule For Bidding Procedure

The tentative schedule of the bidding procedure is as follows. The schedule is subject to change at the discretion of KSIDC/ Government of Kerala.

Sl. No.	Milestone	Tentative Date
1	Release of Bid	23 Dec 2019
2	Receipt of Queries, if any	28 Dec 2019
3	Pre-Bid Meeting	30 Dec 2019
4	Submission of Bid	14 Jan 2020
5	Technical Bid opening	16 Jan 2020
6	Technical Presentation by prequalified bidders	Will be intimated to qualified bidders
7	Opening of Financial Bid	Will be intimated to qualified bidders

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5.5 Submission of Bid

The Technical Bid and Financial Bid should be submitted by the bidders as per the procedures and guidelines specified in e-tender portal. The technical bid should be submitted online before 3 PM on 14.01.2020.

5.6 Earnest Money Deposit (EMD)

5.6.1 The bidder must remit Earnest Money Deposit (EMD) of Rs. 25,000 (Rupees Twenty Five Thousand Only), online, through the e-tender site.

5.6.2 The EMD of all unsuccessful bidders will be refunded as per the procedures mentioned in e-tender site.

5.7 Format and Signing of Bids

5.7.1 The Technical Bids and Financial Bids are to be uploaded in e-tender site as per the guidelines specified thereon.

5.7.2 The intending firms shall also submit the list of such projects, where, due to any disputes litigation/arbitration was invoked and/or the consultancy services were abandoned/suspended by the Consultant(s). Suppression of any information in this regard may lead to disqualification of the Applicant(s) concerned, if such information comes to the notice of KSIDC. Incomplete applications will be summarily rejected. Applicants should give an undertaking certifying that the firm or its Associates / Subsidiaries has not been blacklisted or debarred by any Central/State Governments/Govt Departments/ Govt Bodies/PSU's.

5.7.3 The cost of preparation of bids and related expenses has to be borne by the Bidder. The bidders will not be eligible for reimbursement of any travel expenses for attending pre-bid meeting and other meetings for making presentation or any other purposes.

5.7.4 Any addendum/corrigendum/clarification to this RFP document shall only be uploaded on the e-tender site and may not be communicated otherwise. Prospective bidders are therefore advised to visit e-tender site as well as website of KSIDC and get updated on the latest status.

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5.8 Sealing and Marking of Bids

5.8.1 The bidder would provide all the information as per this RFP, and KSIDC would evaluate only the bids received in the required format. The Technical Bid and Financial Bid should be uploaded in e-tender site

5.9 Right to Accept /Reject any or all Bids

Notwithstanding anything contained in this RFP, KSIDC reserves the right to accept or reject any Bid/ all Bids and to annul the bidding process and reject all bids, at any time prior to the signing of the agreement without assigning any reason and without incurring any liability to the rejected Bidder/ Bidders or any obligation to inform the affected Bidder/ Bidders of the grounds for rejection.

5.10 Successful Bidder

5.10.1 The successful bidder shall be selected based on the evaluation criteria mentioned in para 6.3 of RFP.

5.10.2 The work will be awarded to the successful bidder, and the selected bidder would be required to execute the agreement with KSIDC within 7 days from award of work.

5.11 Default and Forfeiture of EMD

5.11.1 The EMD will be forfeited under the following circumstances:

- If the successful bidder fails to execute the agreement in prescribed time.
- If the bidder withdraws his offer during the Bid validity period.

5.12 Payment Schedule

5.12.1 The **Payment Schedule** will be as follows –

Consultancy fee will be released on completion of various milestones, as detailed below:

Sl. No.	Milestone	Fee to be released
1.	On submission of Inception Report	15%
2.	On submission of Interim Report	25%
3.	On submission of Draft DPR	30%
4.	On submission of the final DPR and its acceptance by KSIDC	30%

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Note:

- a) All payments shall be subject to “Tax Deduction at Source” (TDS) and such other statutory deductions as may be applicable from time to time.

5.13 Liquidated Damages

- 5.13.1 In the event of a delay in completion of work as per the Completion Schedule for which the Consultant is responsible, the Consultant shall pay Liquidated Damages to KSIDC at the rate of half percent (0.5%) per week of delay, subject to a maximum of Ten percent (10%) of the consultancy fees.
- 5.13.2 Such Liquidated Damages shall be deemed to be a genuine pre-estimate of the foreseeable damages incurred by KSIDC due to delay and shall be KSIDC's recourse for late performance by the Consultant under the agreement.

5.14 Conflict of Interest

- 5.14.1 KSIDC requires that Consultants should provide professional, objective and impartial advice and at all times, hold the client's interest paramount, strictly avoid conflicts with other Assignment/jobs or their own corporate interests, and act without any consideration for future work. The Consultant and any of their affiliates shall be considered to have a conflict of interest and shall not be hired under any of the circumstances given below: (a) Conflicting activities or assignment, i.e., providing goods or works or assignment other than consulting assignment (b) Conflicting relationship, i.e., business/relationship with a member of client's staff involved in the job. (c) The Consultants shall be required to observe the highest standard of ethics during rendering of professional services.

5.15 Fraud and Corruption

- 5.15.1 KSIDC requires that the bidders against this RFP shall observe the highest standard of ethics and shall not indulge in corrupt, fraudulent and collusive practices which would result in rejection of bids and cancellation of award of contract. In pursuit of this policy, the following are defined:
- 5.15.2 Corrupt practice means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the bidding process or in contract execution.
- 5.15.3 Fraudulent practice means a misrepresentation or omission of facts in order to influence the bidding process or the execution of contract.

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5.15.4 Collusive practice means a scheme or arrangement between two or more bidders, with or without the knowledge of the client/KSIDC, designed to establish bid prices at artificial, non-competitive levels and Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of contract.

5.16 Sub-Contracting & Sub-Consultant

5.16.1 The Consultant shall not subcontract whole of the work. However they may subcontract any part of the work after duly notifying and obtaining prior approval from KSIDC.

5.16.2 The Consultant shall indicate the name of sub-Consultants if any for any services with their organization details, qualification and experience of the main personnel and shall obtain prior approval of KSIDC before their engagement for the consultancy. Such Sub Consultant approved by KSIDC shall be associated from the preliminary drawing stage to the final design work. However, the Consultant shall be fully responsible for the correctness and accuracy of the designs prepared by sub-Consultants and shall indemnify KSIDC for damage or loss caused due to any negligence of sub-Consultant(s). The copy of the agreement between sub-Consultant and the Consultant shall be submitted to KSIDC.

6. EVALUATION OF PROPOSALS AND PROCESS OF SELECTION

6.1 The bidder shall submit the Technical Bid (i.e., details/documents to substantiate pre-qualification criteria and details/documents as per the Annexure-A) and Financial Bid for evaluation. The prequalified bidders will be invited for a PowerPoint Presentation of their proposal before the Selection Committee.

6.2 Pre-Qualification Criteria

6.2.1 Experience in providing consultancy services in India for a minimum period of 5 years.

6.2.2 Should have conducted Feasibility Study or Prepared Detailed Project Report for at least one Life Sciences Park/ Biotechnology Park in India; and

6.2.3 Should have rendered consultancy support during implementation phase for Master-planning & infrastructure building for at least one Life Sciences Park/

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Biotechnology Park in India, implementation of which should have been completed or should have progressed substantially.

- 6.2.4 The average annual turnover (out of Indian operations) of the Bidder during the past three financial years ended 31st March 2019, should be a minimum of Rs. 10 Crores from advisory/consultancy services.
- 6.2.5 The Bidder should have registered net profits in any two of the past three consecutive financial years ended 31st March 2019.
- 6.2.6 The Bidder should have positive net-worth as on 31st March 2019.

Note: The Bidder shall provide copies of Audited Statement of Accounts and Balance Sheets of the last 3 financial years ended 31st March 2019.

- 6.2.7 The Consultant or its Associates / Subsidiaries should not have been debarred/blacklisted by Central/State Governments/Govt Departments/ Govt Bodies/PSU's. [An undertaking in Company letter head, signed by the Authorised signatory in this regard should be submitted]

6.3 Procedure for Selection of the Consultant

The Technical Bids received from the Bidders would be short-listed based on the Pre-qualification criteria mentioned in clause 6.2, and the bidders so short-listed will be invited to make a PowerPoint presentation before the Bid Evaluation Committee (BEC) on relevant aspects including the approach & methodology for the study, understanding of the scope of the work, the strengths and experience of the Consultants, professional team handling the assignment, etc.

The BEC will rank the shortlisted Consultants by assigning marks based on the presentation (Maximum Marks: 100). The evaluation criteria shall be as follows:

- a. Experience of the Consultant in projects/works relevant to the study: 25 marks;
- b. Conceptual clarity, understanding of the assignment: 25 marks;
- c. Approach to the study, methodology and work plan: 25 marks; and,
- d. Composition of the study team and professional background and experience of the proposed team members / experts: 25 marks

The Technical Score (TS) will be the arithmetic sum of the scores obtained on the above mentioned criteria. Financial bids of only those scoring at least 75% marks will be opened. In the evaluation of Financial bids, the lowest financial quote will be engaged as selected bidder for the assignment.

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7. Timeframe for Work Completion

The work will have to be completed by the selected Consultant within a time span of Forty Five days (45 days) from Date of Acceptance (DoA) of the work. DoA has been defined as seven days from the date of the Letter of Award (LoA) of the work. The timeframe for work completion is given below:

Sl. No.	Milestone	Time frame (days)
1	Award of Work to Consultant (LoA) - D1	
2	Submission of Inception Report - D2	D1 + 10 days
3	Submission of Interim Report - D3	D1 + 20 days
4	Submission of Draft DPR by Consultant - D4	D1 + 30 days
5	Submission of Final DPR - D5	D1 + 45 days

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ANNEXURE – A

SUBJECT: Technical Bid for Selection of Consultant for Preparation of a Detailed Project Report for Development & Marketing of the Bio 360 Life Sciences Park in Thiruvananthapuram, Kerala.

APPLICATION FORMAT

Name of the Applicant :

Address :

Telephone No.

Office :

Residence :

Mobile :

Fax :

E-Mail :

Address of Local office :

Status of the Firm (Whether company/
Partnership / proprietary concern) :

Details of the Proprietor/ Partners/ Directors:

Year of establishment :

Whether registered with Registrar of
Companies/ firm. If so, No. & Date :

Registration with Tax Authorities :
Income-tax No. PAN/GIR NO
(Furnish copies of Income-tax returns

Service Tax Regn Number :
(Furnish the latest copies of the returns filed)

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(A) Turnover (by way of consultancy fee alone, as detailed in the ToR) of the Company/Firm
(Please attach annual reports / documents in support of the details).

Sl. No.	Year	Turnover
1	2018-19	
2	2017-18	
3	2016-17	

(B) Details of the works executed or in progress as detailed under “Criteria for Eligibility”

Sl.No	Name of Work	Name and details of the client	Nature of work (in brief)	Value of the work	Present status

Note: Copies of satisfactory completion certificates from clients shall be enclosed.

(C) Key personnel permanently employed in your organization:

No.	Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Any other

(D) Furnish the names & contact details of three responsible clients/ persons for whom major works have been carried out by the applicant

Name of the Contact Official	Organisation & Address	Contact Numbers

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(E) Furnish the details of AWARDS, citations, etc., received in recognition of your services in projects designed/ associated

Year	Name of the Award with details	Name of the organization from whom award was received	Name of the project for which such award was received

(F) Other information/details relevant to the proposed assignment, in line with the TOR

(G) Undertaking in company letter head, signed by the authorized signatory stating that firm has not been debarred/blacklisted by Central or any State Govt agencies

(The applicant may use additional sheets as may be necessary and submit any additional document that may be useful in evaluating the technical capabilities with respect to the proposed assignment)

1.1 DECLARATION

1. All the information furnished by me / us here above are true to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
3. I / We agree that the decision of KSIDC in selection will be final and binding on me/ us.

Place :

Date :

Signature

Name & Designation Of Authorised Signatory

Seal Of Organisation

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ANNEXURE – B

“FINANCIAL BID – FEE STRUCTURE”

The fees may be quoted for all expenses but exclusive of GST